

2nd draft

**FORWARD PLAN OF KEY DECISIONS**

**Prepared by**  
**Date of Publication:**  
**For Period:**

**Cllr D P Holley**  
**18 May 2005**  
**1 June 2005 to 30 September 2005**

Membership of the Cabinet is as follows:-

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Councillor Mrs D C Reynolds	- Executive Councillor for Public Health and Safety	17 Virginia Way St Ives PE27 6SQ  Tel: 01480 388935 E-mail: <a href="mailto:Deborah.Reynolds@huntsdc.gov.uk">Deborah.Reynolds@huntsdc.gov.uk</a>

Councillor T V Rogers - Executive Councillor for Finance	Honeysuckle Cottage 34 Meadow Lane Earith Huntingdon PE28 3QE Tel: 01487 840477 E-mail: <a href="mailto:Terence.Rogers@huntsdc.gov.uk">Terence.Rogers@huntsdc.gov.uk</a>
Councillor L M Simpson - Executive Councillor for Resources, Welfare and Information Technology	45 Devoke Close Stukeley Meadows Huntingdon Cambs PE29 6XE Tel: 01480 388946 E-mail: <a href="mailto:Mike.Simpson@huntsdc.gov.uk">Mike.Simpson@huntsdc.gov.uk</a>

Any person who wishes to make representations to the decision maker about a decision which is to be made may do so by contacting Mrs Helen Lack, Democratic Services Officer on 01480 388006 or E-mail: [Helen.Lack@huntsdc.gov.uk](mailto:Helen.Lack@huntsdc.gov.uk) not less than 14 days prior to the date when the decision is to be made.

The documents available may be obtained by contacting the relevant officer shown in this plan who will be responsible for preparing the final report to be submitted to the decision maker on the matter in relation to which the decision is to be made. Similarly any enquiries as to the subject or matter to be tabled for decision or on the availability of supporting information or documentation should be directed to the relevant officer.

Roy Reeves  
Head of Administration

Notes:- (i) Additions/significant changes from the previous Forward are annotated \*\*\*  
(ii) For information about how representations about the above decisions may be made please see the Council's Petitions Procedure at <http://www.huntsdc.gov.uk/NR/rdonlyres/3F6CFE28-C5F0-4BA0-9BF2-76EBAE06C89D/0/Petitionsleaflet.pdf> or telephone 01480 388006

Subject/Matter for Decision	Decision/recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Consultation	Relevant Portfolio Holder (Cllr)	Relevant Overview & Scrutiny Panel
Huntingdonshire Big Gig	Cabinet	9 Jun 2005	Committee Report to Overview and Scrutiny (SD&R) held on 1st Feb 05	Peter Jones, Head of Community Services Tel No. 01480 388202 or e-mail <a href="mailto:Peter.Jones@huntsdc.gov.uk">Peter.Jones@huntsdc.gov.uk</a>	Overview and Scrutiny Panel (Service Delivery and Resources)	Mrs J Chandler	Service Delivery and Resources
Social Housing Grant for Affordable Housing	Cabinet	9 Jun 2005	Office of Deputy Prime Minister Communities Plan South East: Correspondence to and from GO-East	Frank Mastrandrea, Policy and Enabling Officer Tel No 01480 388208 or e-mail <a href="mailto:Frank.Mastrandrea@huntsdc.gov.uk">Frank.Mastrandrea@huntsdc.gov.uk</a>	Executive Councillor for Housing & Young People and Deputy Leader of the Council	Mrs P J Longford	Service Delivery and Resources

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To adopt Pathfinder House Development Brief	Cabinet	9 Jun 2005	Pathfinder House Urban Design Framework - Draft and Comments	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Recommended changes for adoption following consultation with the public and statutory bodies	N J Guyatt	Planning and Finance
A14 Upgrade Consultation	Cabinet	9 Jun 2005	Highway Agency Consultation Proposals	Elizabeth Wilson, Director of Operational Services Tel No 01480 388300 or e-mail Elizabeth.Wilson@huntsdc.gov.uk	Parish Councils	N J Guyatt	Planning and Finance
Consultation on A14 Ellington/Fen Ditton	Cabinet	9 Jun 2005	Consultation document issued by Highway Agency on 30th March 2005	Malcolm Sharp, Head of Planning Tel No 01480 388402 or e-mail Malcolm Sharp@huntsdc.gov.uk or Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	HDC view to be submitted in response to Highways Consultation	N J Guyatt	Planning and Finance
Headquarters and Other Accommodation - Output Specification	Cabinet	9 Jun 2005	Draft Specification and Planning Briefs	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	As part of planning brief preparation	D P Holley	Planning and Finance
Mid-term review of progress against the 2004 Implementing Electronic Government Statement (for submission to the Office of the Deputy Prime Minister)	Cabinet Council	9 Jun 2005 29 Jun 2005	IEG4 approved by Council on 10th December 2004	Chris Hall, Customer First Programme Manager Tel No 01480 388116 or e-mail Chris.Hall@huntsdc.gov.uk	Corporate Strategic Advisory Group	L M Simpson	Planning and Finance

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Corporate Plan, Review of Performance and Update of Plan and Targets	Cabinet Council	9 Jun 2005 29 Jun 2005	Current Corporate Plan - Growing Success	Ian Leatherbarrow, Head of Policy Tel No 01480 388005 or e-mail Ian.Leatherbarrow@huntsdc.gov.uk	Overview and Scrutiny Panels (Joint Meeting on 7th June 2005)	D P Holley	Planning and Finance and Service Delivery and Resources
To consult on draft Ramsey Opportunity Strategy	Cabinet	9 Jun 2005	Draft Conservation Area Character Statement for Ramsey	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation on draft will take place after approval by Cabinet on draft document	N J Guyatt	Planning and Finance
Black and Minority Ethnic Housing Strategy	Cabinet	9 Jun 2005	Black and Minority Ethnic Housing Strategies - Office of the Deputy Prime Minister (www.odpm.gov.uk/stellent/grups/odpm_housing/documents/page/odpm_house_602141.hscp  Race Relations (Amendment) Act 2000 (www.legislation.hmso.gov.uk/acts/en/2000en34.htm)	Jo Barrett, Housing Strategy Manager Tel No 01480 388203 or e-mail Jo.Barrett@huntsdc.gov.uk	Stakeholders	Mrs P J Longford	Service Delivery and Resources

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Ageing well in Huntingdonshire	Cabinet	9 Jun 2005	<p>Independance and wellbeing, Audit Commission, Feb 2004</p> <p>Integration of health and social care services people, Health Act 1999, Section 31 Partnership Agreement</p>	Jo Barrett, Housing Strategy Manager Tel No 01480 388203 or e-mail Jo.Barrett@huntsdc.gov.uk	Service users and stakeholders	Mrs P J Longford	Service Delivery and Resources
To consult on draft Conservatories Interim Policy Guidance	Cabinet	9 Jun 2005	Huntingdonshire Design Centre	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation on draft will take place after approval by Cabinet of draft document	N J Guyatt	Planning and Finance
Food Safety Service Plan	Council	29 Jun 2005	Supporting Framework Agreement	Susan Lammin, Head of Environmental Health Services Tel No 01480 388280 or e-mail Susan.Lammin@huntsdc.gov.uk	Licensing and Protection Panel  Cabinet	Mrs D C Reynolds	Service Delivery and Resources
To consult on draft Longsands Urban Design Framework***	Cabinet	30 Jun 2005	St Neots Vision	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation on draft will take place after approval by Cabinet on draft document	N J Guyatt	Planning and Finance
To consult on draft Ramsey Conservation Area Character Statement and Boundary Review	Cabinet	30 Jun 2005	Draft Ramsey Conservation Area Character Statement	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation on draft will take place after approval by Cabinet of draft document	N J Guyatt	Planning and Finance

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Mandatory Disabled Facilities Grants	Cabinet	30 Jun 2005	Housing Grants Construction and Regeneration Act 1996 (www.legislation.hms o.gov.uk/acts/acts1996/1996053.htm)	Jo Barrett, Housing Strategy Manager Tel No 01480 388203 or e-mail Jo.Barrett@huntsdc.gov.uk	None	Mrs P J Longford	Service Delivery and Resources
Local Transport Plan Annual Progress Report	Cabinet	30 Jun 2005	Draft Annual Progress Report prepared by Cambridgeshire County Council	Sonia Hansen, Development and Community Manager Tel No 01480 388341 or e-mail Sonia.Hansen@huntsdc.gov.uk	Report of achievement in previous year	N J Guyatt	Planning and Finance
Waste PFI Partnering Agreement	Cabinet	30 Jun 2005	Notes of Joint Steering Groups	Sonia Hansen, Development and Community Manager Tel No 01480 388341 or e-mail Sonia.Hansen@huntsdc.gov.uk		I C Bates	Service Delivery and Resources
Car Parking - Huntingdon	Cabinet	30 Jun 2005	Car Parking Strategy  Correspondence with developer	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Development framework for Chequers Court	D P Holley	Service Delivery and Resources
Local Transport Plan 2	Cabinet	30 Jun 2005	Dept of Transport Guidance on preparing Local Transport Plan 2	Sonia Hansen, Development and Community Manager Tel No 01480 388341 or e-mail Sonia.Hansen@huntsdc.gov.uk	Undertaken by Cambridgeshire County Council	N J Guyatt	Planning and Finance
Discounts and Exemptions	Cabinet	30 Jun 2005	Fees and Charges Report	David Oliver, Corporate Director, Commerce and Technology Tel No 01480 388100 or e-mail David.Oliver@huntsdc.gov.uk	Scrutiny Panel Working Group	T V Rogers	Planning and Finance
Highways Agency - New Agreement***	Cabinet	21 Jul 2005	Correspondence with Cambridgeshire County Council	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Consultation with employees	D P Holley	Planning and Finance

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Draft Supplementary Planning Document on Wind Power	Cabinet	21 Jul 2005	Draft SPD on Wind Power	Michael Bingham, Development Plans Manager Tel No 01480 388431 or e-mail Michael.Bingham@huntsdc.gov.uk	Public consultation on draft following approval by Cabinet	N J Guyatt	Planning and Finance
To adopt Stukeley Road Urban Design Framework	Cabinet	21 Jul 2005	Draft Stukeley Road Urban Design Framework and comments	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Approve changes for adoption having followed consultation with the public and statutory bodies	N J Guyatt	Planning and Finance
Travel Plan 2005 to 2010 - Consultation Results and Approval	Cabinet	21 Jul 2005	Draft Travel Plan and consultation results	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk and Sonia Hansen, Development and Communiity Officer Tel No 01480 388341 or e-mail Sonia.Hansen@huntsdc.gov.uk	Members and Employees	N J Guyatt	Planning and Finance
Report of the Members' Advisory Group for Public Conveniences	Cabinet	21 Jul 2005	Reports to the Advisory Group	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	As directed by Advisory Group	I C Bates	Planning and Finance
To consult on St Neots Conservation Area Character Statement and Boundary Review****	Cabinet	1 Sep 2005	St Neots Vision	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation on draft will take place after approval by Cabinet on draft document	N J Guyatt	Planning and Finance

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Financial Strategy 2005***	Cabinet Council	15 Sep 2005 28 Sep 2005	Financial Strategy 20004 Budget/MTP 2005-10 2005 Report	Steve Couper, Head of Financial Services Tel No 01480 388103 or e-mail Steve.Couper@huntsdc.gov.uk	Overview and Scrutiny Panel (Planning and Finance) - 13th September 2005	T V Rogers	Planning and Finance
Street Naming and Numbering - Service Standards	Cabinet	15 Sep 2005	Survey of existing provision	Chris Allen, Project and Assets Manager Tel No 01480 388380 or e-mail Chris.Allen@huntsdc.gov.uk	Proposals to be included in report	I C Bates	Service Delivery and Resources